



The Oak-Tree Group of Schools

Head Office: 6-8 Albion Hill, Loughton, Essex IG10 4RA

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Group Managing Principal

Mr Matthew Hagger B.A. (Hons), M.Ed., PGCE

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18 November 2019

Dear Parents

Re: Christmas Holiday Activities Programme

I'm pleased to announce that we will be running another holiday activities programme during the Christmas holiday period. This Christmas the activities are based at **Coopersale Hall** and **Oaklands**.

The choices available are as follows:

Course 1: Multi-Sports

Age Range: Current Reception to current Year 6

Staff: Ultrasport coaches led by Steve Grenfell, sports coach at Coopersale Hall. Steve has run our sports clubs and holiday activities for many years and is supported by a team of qualified coaches who know our children.

Venue: 1 week at Coopersale Hall and 1 week at Oaklands

Cost: £20 per day with the option of a **minimum** of 3, 4 or 5 days per week

Numbers: Between 25 and 30 children per session with 2 or 3 coaches (depending on numbers)

Content: The days will concentrate on improving general skills and there will be many small-sided matches and tournaments with prizes awarded at the end of the week. The activities include short-tennis, rounders, basketball, hockey, football and cricket.

Sessions: **Course A: Monday 16 to Friday 20 December held at Coopersale Hall**
Course B: Monday 16 to Friday 20 December held at Oaklands

Course 2: Early Years Sessions

Age Range: Current Lower Kindergarten to current Reception

Staff: A team of qualified key workers from the Oak-Tree Schools, all of whom are used to working with Early Years children in their own settings within the appropriate ratios of staff to children and planning for a range of fun and creative activities.

Venue: 1 week at Oaklands

Cost: £25 per day with the option of a **minimum** of 3, 4 or 5 days per week, or £110 for a full week

Numbers: Between 15 and 20 children per session with 3 or 4 keyworkers

Content: The days will be planned according to the EYFS Curriculum and activities will include arts and crafts, messy play, outside play, science and cooking, story-telling and much more.

Sessions: **Course A: Monday 16 to Friday 20 December held at Oaklands**

As with previous courses, the days will run from 9.30am until 3.30pm, with additional before and after care from 8.45am until 9.30am and then from 3.30pm until 4.00pm according to demand. As usual, these additional sessions will be charged at £2 each and payment should be made directly to the staff.

Children will require a packed lunch (please do not include any nuts or fizzy drinks), appropriate clothing and footwear for indoor and outdoor use. Water will also be available from the school drinking fountains. Please make sure that your children **do not** bring to school any electronic equipment, such as iPads or mobile phones. Instead, they are welcome to bring a reading or puzzle book to read for any breaks during the day.



Braeside School

130 High Road, Buckhurst Hill
Essex IG9 5SD
020 8504 1133

Braeside School is the trading name of Braeside School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 0783067



Coopersale Hall School

Flux's Lane, Epping
Essex CM16 7PE
01992 577133

Coopersale Hall School is the trading name of Coopersale Hall School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 3524644



Normanhurst School

68-74 Station Road
North Chingford E4 7BA
020 8529 4307

Normanhurst School is the trading name of Normanhurst School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 9380841



Oaklands School

8 Albion Hill, Loughton
Essex IG10 4RA
020 8508 3517

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Company no: 3654053



The Oak-Tree Group of Schools

is the trading name of Oak-Tree Schools Holdings Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 03033574

Directors:

Mr M Hagger B.A. (Hons), M.Ed., PGCE
Mr N Hagger M.A. (Oxon)
Mrs A Hagger Cert.Ed.

Principals:

Mr M Hagger B.A. (Hons), M.Ed., PGCE
Mrs C Osborn B.A. (Hons), MSc., PGCE



Due to the requirement to meet the appropriate staffing ratios in advance, weeks will not be able to be rearranged, cancelled once booked or **refunded**. There will need to be a minimum of 10 children for each course and we will confirm your booking by email. If numbers are insufficient for any of the courses we will refund your payment. All children are expected to behave in a disciplined and responsible manner during the courses.

Demand for places is normally high, so to avoid disappointment please return the attached form along with payment **as soon as possible**.

Overview:

		Coopersale Hall	Oaklands	
Week 1	Mon 16 Dec to Fri 20 Dec	Multi-Sports	Multi-Sports	Early Years

I am sure that these sessions will be enjoyed by our pupils and am pleased that they will have this opportunity to keep their minds and bodies active during the Christmas half term holiday period.

With kind regards

Yours sincerely



Matthew Hagger
Group Principal



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