



The Oak-Tree Group of Schools

Head Office: 6-8 Albion Hill, Loughton, Essex IG10 4RA

Tel: 020 8508 3109

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Group Managing Principal

Mr Matthew Hagger B.A. (Hons), M.Ed., PGCE

Email: info@oaktreeschools.co.uk

Website: www.oaktreeschools.co.uk

9 June 2020

Dear Parents

Re: Summer Holiday Activities Programme

I'm pleased to confirm that we will be running our holiday activities programmes during the long summer months for children from our four schools. Although all activities will be based at Coopersale Hall and Oaklands, as usual children from Braeside and Normanhurst will be very welcome to attend and you will be able to 'mix and match' between schools.

The clubs will only be available to children from the four Oak-Tree Schools and it is not intended for children to be limited to attending their own school – please feel free to choose the activity at whichever school is hosting it.

All courses are open to all children and not only those of our 'key worker' families. However, we will need to limit numbers in many of the clubs so that we can continue to operate as safely as we have been doing for those children currently in school.

[Please note that we are using new online booking forms, with the links to these found at the end of this letter.](#)

The choices available this summer are as follows:

Course 1: Multi-Sports

Age Range: Current Reception to current Year 6

Staff: Ultrasport coaches led by Steve Grenfell, sports coach at Coopersale Hall and Normanhurst. Steve has run our sports clubs and holiday activities for many years and is supported by a team of qualified coaches who know our children.

Venue: 7 weeks at Coopersale Hall and 7 weeks at Oaklands

Cost: £25 per day with the option of a minimum of 2, 3, 4 or 5 days per week

Numbers: Between 25 and 30 children per session with 2 or 3 coaches (depending on numbers)

Content: The days will concentrate on improving general skills and there will be many small-sided matches and tournaments with prizes awarded at the end of the week. The activities include short-tennis, rounders, basketball, hockey, football and cricket.

| | | | |
|-----------|-----------|-------------------------------|-------------------------|
| Sessions: | Course A: | Monday 13 to Friday 17 July | held at Coopersale Hall |
| | Course B: | Monday 20 to Friday 24 July | held at Coopersale Hall |
| | Course C: | Monday 27 to Friday 31 July | held at Coopersale Hall |
| | Course D: | Monday 3 to Friday 7 August | held at Coopersale Hall |
| | Course E: | Monday 10 to Friday 14 August | held at Coopersale Hall |
| | Course F: | Monday 17 to Friday 21 August | held at Coopersale Hall |
| | Course G: | Monday 24 to Friday 28 August | held at Coopersale Hall |

| | | |
|-----------|-------------------------------|------------------|
| Course H: | Monday 13 to Friday 17 July | held at Oaklands |
| Course I: | Monday 20 to Friday 24 July | held at Oaklands |
| Course J: | Monday 27 to Friday 31 July | held at Oaklands |
| Course K: | Monday 3 to Friday 7 August | held at Oaklands |
| Course L: | Monday 10 to Friday 14 August | held at Oaklands |
| Course M: | Monday 17 to Friday 21 August | held at Oaklands |
| Course N: | Monday 24 to Friday 28 August | held at Oaklands |



Braeside School

130 High Road, Buckhurst Hill
Essex IG9 5SD
020 8504 1133

Braeside School is the trading name of Braeside School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 0783067



Coopersale Hall School

Flux's Lane, Epping
Essex CM16 7PE
01992 577133

Coopersale Hall School is the trading name of Coopersale Hall School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 3524644



Normanhurst School

68-74 Station Road
North Chingford E4 7BA
020 8529 4307

Normanhurst School is the trading name of Normanhurst School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 9380841



Oaklands School

8 Albion Hill, Loughton
Essex IG10 4RA
020 8508 3517

Oaklands School is the trading name of Oaklands School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 3654053



The Oak-Tree Group of Schools

is the trading name of Oak-Tree Schools Holdings Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 03033574

Directors:

Mr M Hagger B.A. (Hons), M.Ed., PGCE
Mr N Hagger M.A. (Oxon)
Mrs A Hagger Cert.Ed.

Principals:

Mr M Hagger B.A. (Hons), M.Ed., PGCE
Mrs C Osborn B.A. (Hons), MSc., PGCE



[@oaktreeschools](http://www.oaktreeschools.co.uk)

Course 2: Early Years Sessions

Age Range: Current Lower Kindergarten to current Reception

Staff: A team of qualified key workers from the Oak-Tree Schools, all of whom are used to working with Early Years children in their own settings within the appropriate ratios of staff to children and planning for a range of fun and creative activities.

Venue: 4 weeks at Coopersale Hall and 4 weeks at Oaklands

Cost: £25 per day with the option of a **minimum** of 2, 3, 4 or 5 days per week

Numbers: Between 15 and 20 children per session with 3 or 4 keyworkers

Content: The days will be planned according to the EYFS Curriculum and activities will include arts and crafts, messy play, outside play, science and cooking, story-telling and much more.

| | | | |
|-----------|------------------|--------------------------------------|--------------------------------|
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| | Course B: | Monday 27 to Friday 31 July | held at Coopersale Hall |
| | Course C: | Monday 3 to Friday 7 August | held at Coopersale Hall |
| | Course D: | Monday 10 to Friday 14 August | held at Coopersale Hall |
| | Course E: | Monday 13 to Friday 17 July | held at Oaklands |
| | Course F: | Monday 20 to Friday 24 July | held at Oaklands |
| | Course G: | Monday 3 to Friday 7 August | held at Oaklands |
| | Course H: | Monday 10 to Friday 14 August | held at Oaklands |

Course 3: Drama Workshop

Age Range: Current Year 1 to Year 6

Staff: Samantha King, Speech and Drama Tutor at Oaklands and Coopersale Hall, who is a professional actor with a diploma from the Italia Conti Academy of Theatre Arts. She has appeared in numerous plays, West End musicals, soaps and adverts.

Venue: 2 weeks at Coopersale Hall and 2 weeks at Oaklands

Cost: £125 for the full week

Numbers: Between 15 and 20 children per week with 2 leaders

Content: The days will concentrate on learning various drama techniques, improvisations and plays, with drama games as well. There will be a show for parents to watch on the final afternoon, with rehearsals during the week.

| | | | |
|-----------|------------------|--------------------------------------|--------------------------------|
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| | Course B: | Monday 24 to Friday 28 August | held at Coopersale Hall |
| | Course C: | Monday 27 to Friday 31 July | held at Oaklands |
| | Course D: | Monday 17 to Friday 21 August | held at Oaklands |

Course 4: Senior Football/Sports

Age Range: Current Year 7 to Year 10

Staff: Fraser Banks, Head of PE at Normanhurst + an additional coach

Venue: 2 weeks at Coopersale Hall

Cost: £25 per day with the option of a **minimum** of 2, 3, 4 or 5 days per week

Numbers: Between 10 and 15 children per week with 2 leaders

Content: This is a new club specifically for our older pupils and led by Normanhurst's Head of PE/Games. There will be a variety of sports and activities suitable for our older boys and girls, with the opportunity to learn new skills and play mini matches.

| | | | |
|-----------|------------------|------------------------------------|--------------------------------|
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| | Course B: | Monday 3 to Friday 7 August | held at Coopersale Hall |

**Braeside School**130 High Road, Buckhurst Hill
Essex IG9 5SD
020 8504 1133Braeside School is the trading name of Braeside School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 0783067**Coopersale Hall School**Flux's Lane, Epping
Essex CM16 7PE
01992 577133Coopersale Hall School is the trading name of Coopersale Hall School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
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Essex IG10 4RA
020 8508 3517Oaklands School is the trading name of Oaklands School Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 3654053**The Oak-Tree Group of Schools**is the trading name of Oak-Tree Schools Holdings Ltd, registered in England to 6 Albion Hill, Loughton, Essex IG10 4RA
Company no: 03033574**Directors:**Mr M Hagger B.A. (Hons), M.Ed., PGCE
Mr N Hagger M.A. (Oxon)
Mrs A Hagger Cert.Ed.**Principals:**Mr M Hagger B.A. (Hons), M.Ed., PGCE
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INDEPENDENT SCHOOLS ASSOCIATION

@oaktreeschools

All courses will run from 9.30am until 3.30pm, with additional before and after care from 8.45am until 9.30am and then from 3.30pm until 4pm according to demand. As usual, these sessions will be charged at £2 each and payment should be made directly to the staff. Please note that the latest time to pick up is 4pm.

Children will require a packed lunch (please do not include any nuts or fizzy drinks), appropriate clothing and footwear for indoor and outdoor use. Please make sure that your children **do not** bring to school any electronic equipment, such as iPads or mobile phones. Instead, they are welcome to bring a reading or puzzle book to read for any breaks during the day.

Due to the requirement to meet the appropriate staffing ratios in advance, weeks will not be able to be rearranged, cancelled once booked or **refunded**. We will confirm your booking by email. If numbers are insufficient for any of the courses we will refund your payment. All children are expected to behave in a disciplined and responsible manner during the courses.

Demand for places is normally high, so to avoid disappointment please book as soon as possible. To access our new online booking form, please click on the relevant link below:

- [Summer Activities 2020 - Multi-Sports Booking Form](#)
- [Summer Activities 2020 - Early Years Sessions Booking Form](#)
- [Summer Activities 2020 - Drama Workshop Booking Form](#)
- [Summer Activities 2020 - Senior Football/Sports Booking Form](#)

If you would like any help, or are experiencing difficulties, then please contact Emma Curtis at Head Office on bookings@oaktreeschools.co.uk or 020 8508 3109.

Overview:

| | | Coopersale Hall | | | | Oaklands | | |
|--------|----------------------------|------------------------|--------------|-------|-------------|--------------|-------|-------------|
| Week 1 | Mon 13 July to Fri 17 July | | Multi-Sports | | | Multi-Sports | | Early Years |
| Week 2 | Mon 20 July to Fri 24 July | | Multi-Sports | Drama | Early Years | Multi-Sports | | Early Years |
| Week 3 | Mon 27 July to Fri 31 July | Senior Football/Sports | Multi-Sports | | Early Years | Multi-Sports | Drama | |
| Week 4 | Mon 3 Aug to Fri 7 Aug | Senior Football/Sports | Multi-Sports | | Early Years | Multi-Sports | | Early Years |
| Week 5 | Mon 10 Aug to Fri 14 Aug | | Multi-Sports | | Early Years | Multi-Sports | | Early Years |
| Week 6 | Mon 17 Aug to Fri 21 Aug | | Multi-Sports | | | Multi-Sports | Drama | |
| Week 7 | Mon 24 Aug to Fri 28 Aug | | Multi-Sports | Drama | | Multi-Sports | | |

I am sure that these sessions will be enjoyed by our pupils and am pleased that they will have this opportunity to keep their minds and bodies active during the summer holiday period.

With kind regards

Yours sincerely

Matthew Hagger

Matthew Hagger
Group Managing Principal



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