



Braeside School

130 High Road, Buckhurst Hill, Essex IG9 5SD

Tel: 020 8504 1133

HEADMISTRESS

Mrs Chloe Moon B.A. (HONS), M.A., PGCE

E-mail: info@braesideschool.co.uk

Website: www.braesideschool.co.uk

4 January 2021

Dear Parents

Re: **January Return to School**

I hope you have had a restful break over the Christmas period. I am sorry that we are not starting school in the way that we had hoped, but please be assured that we have been preparing for this interruption to school life throughout the Autumn Term.

Hopefully, you have had time to read through Mr Hagger's letter regarding the changes to our routines as a result of the government's decision to delay the start of the Spring Term. I thought it would be helpful to outline the provision from Wednesday 6 January so that you are clear about the arrangements for remote learning and for provision in school.

Critical Workers Provision

The critical worker provision will be available for pupils from Year 1 to 6 (as Early Years will have provision in school). Pupils will be supervised by staff who are known to them at Braeside. These may include Learning Support Assistants and other members of support staff. The staff will be supporting children to access the remote learning that other children will have access to at home. We now have access to iPads that pupils have been using regularly in lessons and they will be accessing their learning via these devices.

Pupils will be grouped in the same bubbles that they have been working in during the Autumn Term. These are the Year 1, 2, 3 and 4 Bubble and Year 5 and 6 Bubble. These bubbles may change depending on the number of pupils in each. They will have an allocated classroom in the Junior Corridor and will have break and lunchtimes as usual. Lunch will be provided in the usual way. Please drop your daughter off between 8:15am and 8:40am. They must enter through the main entrance and make their way to their allocated classroom.

Please pick your daughter up from the main entrance at 3:30pm. A member of support staff will be there at the end of the day. Please ensure that you are socially distanced when you collect.

Please let the office team know by this afternoon whether your child will be attending school because you are a critical worker. If your child is in Year 7 and you are a critical worker, please contact me at school to discuss how we can support you.

Early Years Provision

Pupils in Lower Kindergarten, Upper Kindergarten and Reception will be able to start the Spring Term as planned. They should be dropped off and picked up from the main entrance as usual. They can be dropped off between 8:15am and 8:40am. We will not have breakfast club or after school club available. Please do contact us if you have any questions regarding the provision.

Years 1-6 remote learning provision

Pupils have been using Seesaw regularly in class and are used to using it at home. This was the platform that Braeside used to facilitate remote learning in the Spring and Summer term of 2020. Your daughter already has a log in for Seesaw and Education City. Please contact your child's class teacher before Wednesday 6 January if you have any issues with logging in to these platforms.

On Tuesday 5 January, each parent in Year 1 to Year 5 will receive a family invite from Seesaw by email. Once you are connected, you will be able to view the work posted in your child's journal. Parents will not see the work of anyone else in the class as the settings will be private. You will receive important updates for your child from their class or subject specialist teachers. Your child will post their learning tasks on Seesaw and you will be able to view the homework they have submitted. Parents will be able to see the feedback, targets, messages and reminders which teachers have left for their child.

Lessons will be delivered via Zoom. Again, your daughter (as I am sure you are) is used to using this if they were at Braeside in the Summer Term 2020. Mrs Osborn's letter details what can be expected of these lessons. Please ensure that your daughter's Zoom name is visible and identifiable and that they can be seen on the screen. Also ensure that their work area is appropriate for on-line learning.

Your daughter's day will begin with a class Zoom check-in at 9am or 8:45am. This will be indicated in the timetable that will be uploaded to the Portal and Seesaw. We have differentiated the timings to accommodate siblings in the school. There will also be a check-out Zoom at the end of the day. This is a chance for your daughter to ask any questions about the remote learning and may also be a story time. Please ensure that your daughter is dressed appropriately and ready to start the day.

At the time of writing this letter, all teaching staff are fit and well enough to teach remotely. There are no staffing changes as a result of COVID.

Years 7-11

All pupils will be remote learning (with the exception of Year 11 who return as normal on Monday 11 January). Your daughter regularly uses the Show My Homework app. This will be where subject teachers and form tutors will post the Zoom link and work for the day. If you have any issues logging into Show My Homework, please email Mr Masood (hmasood@braesideschool.co.uk) before Wednesday 6 January.

The timetable will run as normal. This means that lessons will start at 9am and run until the end of the day. PE will not be a live lesson, but Miss Barrett will be posting activities and other materials to support the pupils' physical well-being.

Form time via Zoom will be scheduled by your daughter's form tutor at 8:45am every morning and at 3:35pm at the end of the day. This is a chance for your daughter to touch base with the team and ask any questions about the remote learning. Please ensure that your daughter is ready to start the day of remote learning and is appropriately dressed. Please make sure that your daughter's Zoom name (that appears to the class and teacher) is appropriate and that they can be seen on video.

Unfortunately, Mrs Razzak is unwell and in hospital. Therefore, there will be no live science lessons from Mrs Razzak for the first week or so.

Peripatetic Music Lessons

On Tuesday 5 or Wednesday 6 January, parents whose children attend weekly instrumental lessons from a member of our peripatetic team will be contacted by the school office. Please be ready to indicate whether you would like your child to receive their instrumental lesson via Zoom until she returns to school. Mrs Braithwaite will be offering LAMDA lessons via Zoom but will be arranging these in an afternoon session.

Well-being and the Importance of a Routine

All pupils will benefit from a routine while they are at home. If possible, encourage them to have a place to work each day, which they tidy away when the work is finished. Include breaks and snacks, exercise in the fresh air, chats with you and their sibling/s, and relaxation time in the routine, as these are all important for their well-being. Teachers will also be encouraging the children to read, do practical activities and to be physically active to provide a good balance to their day.

If your child is unwell and unable to complete the work

Please let the class teacher know if your child is unwell and unable to attend the Zoom lessons or complete the work. We will be encouraging the pupils to keep up with their learning, but we appreciate that there may be times when this is not possible. Please let us know if this is the case, so that we can offer appropriate support.

We also appreciate that you may be unwell or have more demanding work commitments/sibling work on particular days. Please let us know so that we do not question missing work and can arrange a mutually convenient date for the work to be completed by.

Snow and Wintry Weather

Our aim will always be to stay open even in snowy weather, unless there is a health and safety concern in doing so. The maintenance team arrives on-site early to clear paths and to make the site safe, and an update will be posted on the website by 7.15am so that parents are informed about arrangements for the day.

During the winter months, please ensure your children wear the appropriate plain hats, scarves and gloves, according to the uniform list. If boots are worn to school in snowy weather, shoes should be brought to change into on arrival.

I hope that you will find all the information above helpful, but please do not hesitate to contact me if you have any queries or problems over the forthcoming weeks. Hopefully it will not be too long before I can speak to you personally on the school site.

With kind regards

Yours sincerely



Chloe Moon
Headmistress



OAK-TREE SCHOOLS is the group name of:

BRAESIDE SCHOOL, BUCKHURST HILL • COOPERSALE HALL SCHOOL, EPPING • NORMANHURST SCHOOL, NORTH CHINGFORD • OAKLANDS SCHOOL, LOUGHTON

HEAD OFFICE ADDRESS: 6 ALBION HILL, LOUGHTON, ESSEX IG10 4RA

GROUP MANAGING PRINCIPAL & DIRECTOR: MR MATTHEW HAGGER B.A. (HONS), M.ED., PGCE CO-DIRECTORS: MR NICHOLAS HAGGER M.A. (OXON), MRS ANN HAGGER CERT. ED.

Braeside School is the trading name of Braeside School Ltd; registered in England at 6 Albion Hill, Loughton, Essex IG10 4RA; company number 0783067

